

# Agenda

## Scrutiny Committee

Date: **Tuesday 30 June 2015**

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Time: **6.15 pm**

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Place: **St Aldate's Room, Town Hall**

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For any further information please contact:

**Catherine Phythian, Committee Services Officer**

Telephone: 01865 252402

Email: [cphythian@oxford.gov.uk](mailto:cphythian@oxford.gov.uk)

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# Scrutiny Committee

## Membership

<b>Chair</b>	Councillor Craig Simmons
	Councillor Tom Hayes
	Councillor Mohammed Altaf-Khan
	Councillor Van Coulter
	Councillor Roy Darke
	Councillor James Fry
	Councillor Sam Hollick
	Councillor David Henwood
	Councillor Ben Lloyd-Shogbesan
	Councillor Linda Smith
	Councillor Sian Taylor
	Councillor Louise Upton
	Councillor Alex Hollingsworth
	Councillor Mike Rowley

The quorum for this Committee is four, substitutes are permitted.

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# AGENDA

## Pages

### 1 APOLOGIES FOR ABSENCE

### 2 DECLARATIONS OF INTEREST

### 3 UPDATES SINCE THE LAST MEETING

For scrutiny members to update the Committee on any developments since the last meeting.

The next Finance Standing Panel is scheduled for 2 July 2015

The next Housing Standing Panel is scheduled for 7 September 2015

### 4 FUSION LIFESTYLE PERFORMANCE REPORT 2014/15

11 - 34

Contact Officer: Ian Brooke Tel 01865 252705, [ibrooke@oxford.gov.uk](mailto:ibrooke@oxford.gov.uk)

Background Information
The Scrutiny Committee has agreed to receive an annual report on Fusion Lifestyle's contract performance.
Why is it on the agenda?
For the Scrutiny Committee to scrutinise Fusion Lifestyle's annual performance report for 2014/15.
Who has been invited to comment?
Councillor Rowley, Ian Brooke and Wayne Hawkins (Divisional Business Manager for Fusion) will attend to present the report and answer the Committee's questions.

### 5 GRANT MONITORING INFORMATION FOR 2014/15

35 - 100

Contact Officer: Julia Tomkins, Communities & Neighbourhoods,  
Tel: 01865 252685; e-mail: [jtomkins@oxford.gov.uk](mailto:jtomkins@oxford.gov.uk)

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre decision scrutiny.

Why is it on the agenda?
The City Executive Board will be asked to note the report on Grant Monitoring Information for 2014/15. This is an opportunity for the Scrutiny Committee to provide comments to the City Executive Board.
Who has been invited to comment?
Councillor Rowley and the Grants & External Funding Officer will attend to answer the Committee's questions.

## 6 STATEMENT OF COMMUNITY INVOLVEMENT IN PLANNING 2015

101 - 190

Contact Officer: Lyndsey Beveridge, Planning and Regulatory,  
Tel: 01865 252482; e-mail: [lbeveridge@oxford.gov.uk](mailto:lbeveridge@oxford.gov.uk)

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre decision scrutiny. The Committee reviewed an earlier draft of this report at its meeting on 10 November 2014 and recommended to CEB that: "The Statement of Community Engagement clearly sets out how members of the public can access paper version of planning documents".
Why is it on the agenda?
The City Executive Board on 9 July 2015 will be asked to adopt the Statement of Community Involvement in Planning 2015. This is an opportunity for the Scrutiny Committee to provide comments to the City Executive Board.
Who has been invited to comment?
Councillor Hollingsworth and Lyndsey Beveridge will attend to answer the Committee's questions.

## 7 REPORT OF THE INEQUALITY PANEL

191 - 258

Contact Officer: Andrew Brown, Scrutiny Officer  
Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

Background Information
The Scrutiny Committee in 2014/15 commissioned the Inequality Panel to undertake a time-limited review that would draw together a number of related topics that City Councillors wanted to explore.

The Committee agreed on 10 November 2014 that the main aims of the review would be to:

1. *Understand the scale, reasons and impact of inequality in Oxford.*
2. *Identify specific areas where the City Council can make the most difference in combatting inequality.*
3. *Make deliverable, evidence-based recommendations that are co-produced with local citizens or stakeholders where possible.*

Why is it on the agenda?

For the Scrutiny Committee to review and comment on the report of the Inequality Panel before it goes to CEB on 9 July 2015.

Who has been invited to comment?

Councillor Coulter, the Chair of the Inequality Panel, and Andrew Brown, Scrutiny Officer will present the report and answer questions.

## 8 WORK PROGRAMME AND FORWARD PLAN

259 - 266

Contact Officer: Andrew Brown, Scrutiny Officer  
Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

### Background Information

The Scrutiny Committee operates within a work programme which has been set for the 2015/16 council year. This programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest [Forward Plan](#) (which outlines decisions to be taken by the City Executive Board or Council).

### Why is it on the agenda?

The Scrutiny Committee is asked to set the priorities for its work programme for the 2015/16 council year.

In particular the Committee is asked to consider:

- Which suggested future scrutiny items / reviews should be a priority.
- Whether any salient issues or topics are missing from the work programme.

The Committee may wish to appoint lead members for priority reviews and ask for these to be scoped before the next meeting of the Scrutiny Committee.

The Committee is asked to select which Forward Plan items they wish to pre-scrutinise based on the following criteria:

- Is the issue controversial / of significant public interest?
- Is it an area of high expenditure?

<ul style="list-style-type: none"> <li>• Is it an essential service / corporate priority?</li> <li>• Can Scrutiny influence and add value?</li> </ul> <p>A maximum of three items for pre-scrutiny will normally apply.</p>
Who has been invited to comment?
Andrew Brown, Scrutiny Officer will present the work programme, answer questions and support the Committee in its decision making.

## 9 APPOINTMENT OF CHAIR FOR THE HOUSING PANEL

The Housing Panel met on 4 June 2015 and was unable to elect a Chair. On advice from the Monitoring Officer, the decision to appoint a Chair has been referred to the Scrutiny Committee.

The following councillors have been nominated and may wish to briefly explain why they would like to chair the Housing Panel:

- Cllr Sam Hollick
- Cllr Linda Smith

## 10 REPORT BACK ON RECOMMENDATIONS

267 - 272

Contact Officer: Andrew Brown, Scrutiny Officer,  
Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

Background Information
The Committee makes a number of recommendations to officers and decision makers, who are obliged to respond in writing.
Why is it on the agenda?
<p>This item allows Committee to see the results of recommendations since the last meeting and the cumulative results of all scrutiny recommendations.</p> <p>Since the last meeting the following items have resulted in recommendations to the City Executive Board:</p> <ul style="list-style-type: none"> <li>• Report of the Local Economy Scrutiny Committee</li> <li>• Covered Market Leasing Strategy</li> <li>• Housing Asset Management Strategy (Housing Panel)</li> <li>• Review of the HMO Licencing Scheme (Housing Panel)</li> </ul> <p>The city centre PSPO report has been deferred to a future CEB meeting.</p>
Who has been invited to comment?
Andrew Brown, Scrutiny Officer will present the report.

## 11 MINUTES

273 - 280

Minutes from 2 June 2015

**Recommendation:** That the minutes of the meeting held on 2 June 2015 be APPROVED as a true and accurate record.

## 12 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

6 October 2014  
10 November 2014  
8 December 2014  
19 January 2015  
3 February 2015

All meetings being at 6.15 pm.

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.





